

Request Duplicate Evaluation Report For WES ICAP Service Only

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Name: _____
Last/Family First/Given Middle

Address: _____
Street City State Country Zip/Postal Code

Email: _____ Telephone: _____

PURPOSE FOR DUPLICATE REPORT

Education Employment Immigration Professional Licensing/Certification: Field _____ State _____

SEND DUPLICATE REPORTS TO THE FOLLOWING ADDRESS(ES) (REQUIRED): (Attach additional sheets if there are more than 2 addresses.)

1. _____

City State Zip/Postal Code

2. _____

City State Zip/Postal Code

Delivery method for this address (required; choose one)

- Standard Delivery (\$7) 2nd Day Air (U.S. Only) (\$20)
 Overnight (U.S./Canada) (\$30) International Express (\$60)
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Delivery method for this address (required; choose one)

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FEES

The cost for a WES ICAP duplicate report is \$30.00 for each additional report with transcripts*, plus delivery fees. The standard processing time is one (1) business day.

Fee Summary

Additional Reports with Transcripts* **\$30.00** X _____ (number of additional copies) \$ _____
** Transcripts are sent only to educational institutions*

Total Delivery Fee (for all addresses listed above)..... \$ _____

- Sealed Envelope Service (\$5.00 per envelope) (optional)
Academic institutions generally require that they receive an official WES evaluation report directly from WES. If you are ordering reports that you plan to submit to an institution at a later date, we advise that you request our sealed-envelope service. WES will send the additional reports TO YOU in specially sealed envelopes that most institutions will accept as official. Sealed envelopes do not include transcripts.

Total Amount

PAYMENT -(Please DO NOT send cash)

Paper application fees must be paid in U.S. dollars by check/money order or cashier's check. Payments from outside the U.S. must be drawn on a bank located in the U.S. To pay by credit card apply online at <<https://www.wes.org/xcopy>>.

- Check/Money Order/Cashier's Check Enclosed** (Payable to World Education Services)

MAILING ADDRESS

World Education Services, Inc.
P.O. Box 5087
Bowling Green Station
New York, NY 10274-5087