



Register for **AccessWES**®

Secure Online Delivery of Evaluation Reports and Authenticated International Credentials

In keeping with its commitment to provide the fastest and most reliable international credential evaluation services, WES offers academic institutions and regulatory bodies **AccessWES**; a secure, online system for delivery of evaluation reports and authenticated international credentials.

Your institution receives a complete, authenticated international credential package from WES to help streamline your international enrollment processing. The service is free of charge, and requires no special software.

You may elect to establish a single institutional **AccessWES** account or to create separate accounts for specific divisions or offices (e.g. undergraduate admissions, graduate school, School of Education, etc.) within your institution. Feel free to contact us at access@wes.org to discuss the options that would best suit your needs.

Please note the following elements:

Eligibility:

In order to become an **AccessWES** registered user, Canadian institutions must be recognized by the relevant provincial authority. Institutions outside of Canada must be recognized by the appropriate educational authorities in the countries where they are located. WES reserves the right not to accept an application for registration for **AccessWES**.

Administrative Contact:

An **AccessWES** administrative contact must be designated by the institution. This person will be able to select and manage all institutional service preferences.

Service Preferences:

The administrative contact can manage the following options and preferences

- Adding users who may view and /or download WES reports
- “Go paper-less” – discontinue postal delivery of “hard-copy” WES reports

Institutional Authorization:

The Form must be signed by an institutional official with the appropriate authority to request this service.

Once WES receives your **AccessWES** registration form, one of our Academic Services representatives will contact you to verify our instructions, answer your questions, and complete the registration process.

To discuss any aspect of this or any other WES services, please call our Academic Services Department at 416-972-0070 ext 225 or via e-mail at supportca@wes.org.

